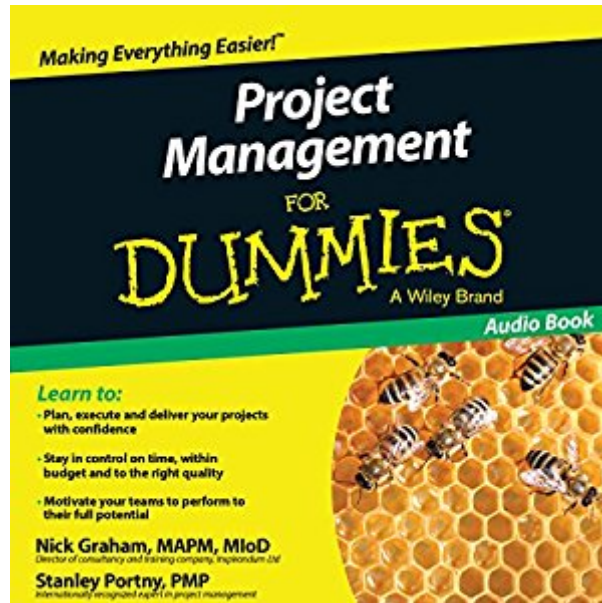


The book was found

# Project Management For Dummies: UK Edition



## Synopsis

In today's time-pressured, cost-conscious global business environment, tight project deadlines and stringent expectations are the norm. *Project Management for Dummies* shows business professionals what works and what doesn't by examining the field's best practices. You can learn how to organize, estimate, and schedule projects more efficiently. Discover how to manage deliverables, issue changes, assess risks, maintain communications, and live up to expectations by making the most of the latest technology and software and by avoiding common problems that can trip up even the best project managers. This adaptation includes:

- The latest methods to manage resources and stay on track and within budget
- Coverage for dealing with the pros and cons of virtual teams
- Tips and information on setting realistic expectations and meeting everyone's needs
- Methods and strategies to get tasks done with minimal staff
- Tips and advice for motivating a project team
- The latest concepts and fundamentals behind best-practice project management techniques
- The mindset and skill set of today's most effective project managers - what it really takes to guarantee a successful project
- Information on how to involve project audiences by conducting a Stakeholder Analysis
- Trends and tough project types
- Assessment tools to determine strengths and weaknesses for everything from choosing software to selecting a project team
- Tactics for team motivation and the hottest risk management strategies

## Book Information

Audible Audio Edition

Listening Length: 5 hours and 28 minutes

Program Type: Audiobook

Version: Unabridged

Publisher: John Wiley & Sons, Ltd

Audible.com Release Date: June 17, 2014

Language: English

ASIN: B00L2KOXWS

Best Sellers Rank: #87 in Books > Business & Money > Management & Leadership > Project Management > Business #1231 in Books > Audible Audiobooks > Business & Investing #1459 in Books > Business & Money > Skills

## Customer Reviews

I generally try to keep my expectations low or at least reasonable with the "For Dummies" books. They are almost always quite useful, and at least almost always (I say almost, because I haven't

read every single one they've ever printed) a great primer on whatever subject. This book is no exception. I almost hate to give it a 5-star because there is A LOT of material out there on the subject, and there are clear cases of re-hash in here (not plagiarism, just examples of drinking the PM Kool-Aid). I also am jaded, and don't particularly like Project Management, either as a task or a discipline to study. The fact that I have to grudgingly admit that this is a good book turns 5-stars into 6-stars, if you know what I mean. I won't go into topics or specifics, namely because that would both announce my opinion of what's important, and also be an incomplete list...I mean it's a book. I can't do any justice in a review, and since there are about 1,000 ways to sheppard a project on its way to completion, there's no sense critiquing one particular detail. In the end, you have to find your own way, and this book ain't a half-bad place to start building your ideas-pool. You have to work with people, and you depend on people, so the way to organize, motivate and get what you want from people will rely entirely on you as PM. This book will keep you from re-inventing the wheel so much, as it lays out some basic strategies/plans for success. You could manage any number of small projects using nothing more than the recipe(s) provided. PM is a surprising amount of work, so any streamlining helps. BOILERPLATE: If you're going to teach a class on PM, you're probably beyond this book, and might even have philosophical differences regarding the finer points of this or that.

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